Department: Ticketing

Accreditation Support Team

The Accreditation Support Team helps to print, prepare and distribute accreditation for VIFF 2022, including passes and tickets for sponsors, marketing partners, VIPs, Volunteers, Staff and Guests. This in-office role involves making a list and checking it twice to ensure we’re accurately fulfilling requests in a timely manner, working across all festival departments.

This role is good for someone who:

- Is well-organized and happy to work in a team environment
- Is a confident communicator
- Has a keen eye for detail and can spot errors quickly
- Is interested in finding out how festival accreditation works
- Is able to update tracking sheets in Microsoft Excel (data entry)
- Is keen to get stuck in and comfortable working in a fast-paced environment
- Is able to lift 25lbs (although this isn’t a necessity)
- Has a background in office and administration
- Schedule: September 13th - October 11th

How to Apply

Please visit [https://viff.org/volunteer](https://viff.org/volunteer) and click the ‘Apply Now’ button.