

## **Media Department**

The Media Department hosts and services over 200 local and international media officials who attend the 11-day Festival. The main purpose of the media office is to act as a hub of information and resources for media while they watch films and cover the festival.

## **Media Volunteer Lead Team**

Helps track daily media coverage, disseminates information to the media, assists in red carpet and press event execution, and provides general support to the Media Relations team. This position is largely remote and not public-facing.

### **This role is good for someone who:**

- Has access to a laptop computer and willingness to bring it to volunteer shifts
- Has general knowledge of the media in Vancouver
- Would like to gain experience working with media directly
- Is professional, friendly and enjoys working on a team
- Remains calm in stressful situations
- Evening and weekend work required
- Strong research skills
- Detail-oriented
- Strong time management skills
- Front of house event experience is an asset
- Familiarity with Filemaker is an asset

**Mandatory orientation date for Media Team Volunteers:** Wednesday, August 19 at 2pm - 3pm (remote)